

# NORTHBOROUGH HISTORIC DISTRICT COMMISSION

## Meeting Minutes for Wednesday November 15, 2017

**Present:** Bruce Chute, Norm Corbin, Amy White, Stephanie Stockman, Alexandra Molnar, Brian Smith (Alternate)

**Guests:** Gordon Hart (Unitarian Church), Donna Morris (Unitarian Church), Dick Boutilier (Unitarian Church), Mitchell Cohen (neighbor), Christopher Lindquist (Library Director), Terri Giannetto (Town Common)

**The Chairman called the meeting to order at 7:00pm.**

### **Public Hearing regarding Unitarian Church Proposed Exterior Modifications**

- **Handicap Access** - The design for handicap access into the Meeting House was reviewed. There was some discussion regarding a possible optional design of the door so that it was taller and matched the height of the remaining windows. The church will investigate this option.
  - A motion to accept “The Certificate of Appropriateness” was made by Norm and seconded by Amy, it passed unanimously. Bruce signed the application.
  - A motion was made by Norm and seconded by Amy to provide a “Letter of Support” to the Community Preservation Committee regarding the use of CPA Funds. It passed unanimously.
- **Window Replacement/Restoration** – It was determined that the replacement option would be pursued over the restoration option. The replacement option was reviewed in some detail regarding the window construction. The design included the use of exterior mullions on the windows that would closely replicate the original windows. Window replacements will occur in both the Meeting House and Parish Hall buildings. The NHDC recommended that the cost for the two buildings should be separated.
  - A motion to accept “The Certificate of Appropriateness” was made by Norm and seconded by Amy, it passed unanimously. Bruce signed the application.
  - A motion was made by Stephanie and seconded by Amy to provide a “Letter of Support” to the Community Preservation Committee regarding the use of CPA Funds. It passed unanimously.
- **The Public Hearing was closed at 7:45pm**

### **Regular Meeting**

- **Gale Library CPA letter of Support Request** – The request for CPA funds is for Preservation and Restoration of a leaky roof and associated damage within the library.
  - A motion was made by Norm and seconded by Amy to provide a “Letter of Support” to the Community Preservation Committee regarding the use of CPA Funds. It passed unanimously.
- **Town Common CPA letter of Support Request** – The request for CPA funding is to cover the design and construction cost for an enlarged common. The enlargement is a result of a partial being donated to the town by the current owners.
  - A motion was made by Norm and seconded by Amy to provide a “Letter of Support” to the Community Preservation Committee regarding the use of CPA Funds. It passed unanimously.
- **Previous Meeting Minutes** - A motion was made by Amy and seconded by Alexandra to accept the meeting minutes of **10/18/2017**, it passed unanimously.
- **Unitarian Church Historical Marker** - A new location was selected for the marker. It will be along Church Street in front of the church. The location is on town property and it has obtained a positive response from church members. A decision was made to try and cleanup the original old church photograph that contains the bare trees and use it for the sign (Historical Society Photo Code 83.6.12,d). Norm will work with Crown Trophy on this and then order the sign.
- **White Cliffs Update** – Now that the Town owns the building, the DPW has spent some time cleaning the site. This includes removal of the sign, overgrown landscaping and dead trees.
- **Next Meeting:** The December meeting **will be cancelled**

**Adjournment:** Motion to adjourn at 8:55

Respectfully Submitted, Normand Corbin, Secretary